

# Save on Energy HomeSealSaver Program

## PROGRAM REQUIREMENTS

### 1. PROGRAM DESCRIPTION

The Save on Energy HomeSealSaver Program (the “**Program**”) aims to empower the Belle River, Ontario, community by lowering electricity costs and enhancing home comfort. Simultaneously, the initiative contributes to community-wide benefits by addressing local electricity system constraints.

The Program offers incentives to residential Participants within the targeted Program Zone for approved energy-efficiency upgrades (“**Eligible Measures**”) which will be incentivized directly at the point of sale from the Program-approved contractors (Trade Allies).

This Program is offered and administered in the Province of Ontario by the Independent Electricity System Operator (the “**IESO**”) and its Service Provider(s) under the 2021-2024 Conservation and Demand Management Framework.

### 2. PROGRAM OFFER

Residents can receive home energy upgrades incentives for air sealing, attic insulation, AC retrofits and tune-ups. The Program offers the following incentives to the Participant:

Eligible Measures	Eligible Measure Description	Participant Incentives (\$)
<b>Guided Air Sealing</b>	This measure involves the application of diverse products and techniques to seal air leakage paths, such as caulking, weather-stripping, gasketing around windows, doors, penetrations through the walls etc.	Free up to \$600
<b>Aerosol Air Sealing (Aerobarrier)</b>	Aerobarrier employs an innovative air sealing technology involving an aerosol product that is sprayed inside the house. It effectively seals the building	Free up to \$3,000

	envelope, reducing air leakage and improving energy efficiency.	
<b>AC Tune-up</b>	<p>This measure is for conducting appropriate maintenance and re-tuning of the central air conditioning unit to improve its operating efficiency. This involves:</p> <ul style="list-style-type: none"> <li>• Inspecting and cleaning coils and filters.</li> <li>• Verifying and calibrating sensors where appropriate.</li> <li>• Verifying refrigeration levels.</li> <li>• Conduct an overall system and performance check.</li> </ul>	Free up to \$150
<b>Replace existing central AC with Energy Star high efficiency unit</b>	This measure involves replacing an old AC (with SEER of 12 (EER 10) or lower) with a new unit with SEER 18 (EER 13.7) or higher. Contractor will also investigate the opportunity of right sizing, or even downsizing, if appropriate, the equipment if air sealing and attic insulation is also completed and results in reduced demand.	\$460
<b>Attic Insulation Upgrade</b>	This measure involves the assessment of current insulation levels, the R-value, with more insulation being added to increase to a minimum of R-50.	\$300

Each of these Measures will be delivered by Program-approved contractors (Trade Allies). A Program Delivery Agent will be conducting a preliminary home assessment to identify the base case scenarios, inquire about previous upgrades etc., and then make recommendations for eligible measures to the homeowner.

A list of the program-approved contractors will be provided to the Participants to choose from.

The program offers two options to the Participant:

- a. Request assistance from the HomeSealSaver team to collect quotes on their behalf from program-approved contractor(s). The program team can also help the Participant choose a contractor to work on the selected upgrades, or
- b. Reach out to program-approved contractors for quotes on their own. Participants who choose their own contractor independently will be required to email or call the HomeSealSaver team to let them know which contractor they have selected.

The eligible rebate amount will be applied to the quote and appear as a discount.

### **3. PROGRAM ELIGIBILITY CRITERIA**

#### **3.1 PARTICIPANT ELIGIBILITY**

A Participant must:

- (a) be at least 18 years old;
- (b) reside in the Program Zone defined by the postal codes listed in Appendix 1;
- (c) own the residence where the Eligible Measure(s) will be installed; and
- (d) enter into a Participant Agreement with the IESO and sign a Work Order no later than December 31, 2024.

#### **3.2 FACILITY ELIGIBILITY**

To be an eligible Facility, the proposed residence must:

- (a) be a single-family home of detached, semi-detached or townhouse structure located within the Program Zone;
- (b) be at least 10 years old;
- (c) not have undertaken any major upgrades on the building envelope (ex., window replacements, insulation upgrades, air barrier replacement, exterior siding/insulation) and/or the air conditioning equipment within the last 5 years.

#### **3.3 PROJECT ELIGIBILITY**

The proposed Project must:

- (a) be comprised of one or more Eligible Measures; and

- (b) be located in an eligible Facility within the Program Zone;
- (c) have applications for the Eligible Measures submitted no later than December 31, 2024, and implemented no later than February 12<sup>th</sup>, 2025;
- (d) All related invoicing post-installation must be submitted by February 28<sup>th</sup>, 2025;

### **3.4 MEASURE ELIGIBILITY**

The Eligible Measure must be installed or implemented no later than February 12<sup>th</sup>, 2025, and must not replace existing equipment that was previously incented by the IESO or the Government of Ontario. The Eligible Measures are:

- (a) Air Sealing:
  - (i) If the Facility has completed basic air sealing work (such as caulking, weather stripping, filling gaps etc.) within the last 5 years, it will not be eligible;
- (b) Aerosol Air Sealing (Aerobarrier)
  - (i) Facility must be empty at time of measure implementation and be available for 3 to 5 days for the completion of the process;
- (c) Air Conditioner (AC) Tune-Up
  - (i) This is applicable to Central Air Conditioning units (CAC) that have not been serviced within the last two years;
  - (ii) Multiple CAC units at the Eligible Facility are eligible for participation;
  - (iii) Heat Pumps tune-ups are also eligible;
  - (iv) CAC units 15 years or older are not eligible for the tune-up measure;
- (d) CAC Replacement
  - (i) The Existing unit must have a SEER of 12 (EER 10) or lower and the proposed new unit must have a SEER of 18 (EER 13.7) or higher;
  - (ii) In cases where a CAC unit has completed an AC tune-up in the past 6 months and received incentive under the Program, the incentive for the CAC replacement will be discounted by \$150 (the cost of the AC tune-up);
- (e) Attic Insulation
  - (i) Existing insulation should have an R-20 or lower;
  - (ii) Add additional insulation to achieve a value of R-50 or higher.

### 3.5 TRADE ALLY ELIGIBILITY

To be eligible to participate, the prospective Trade Ally must:

- (a) Execute a Trade Ally Agreement with the Program Delivery Agent;
- (b) Represent and warrant that it will during its participation in the Program:
  - (i) be licenced and registered to do business in Ontario;
  - (ii) maintain the necessary licenses and registrations required by the *Safety Standards Act of Ontario*, in order to carry on business as a contractor, as defined by that Act, and all other licenses, registrations, permits and authorities as required by any legislation or any governmental, municipal, regulatory or licensing authority for the area;
  - (iii) carry Workplace Safety and Insurance Board (WSIB) coverage and third-party disability coverage and;
  - (iv) be willing and able to install and/or implement the HomeSealSaver Program Eligible Measures in accordance with all applicable laws.

## 4. APPLICATION PROCESS AND PROGRAM PARTICIPATION REQUIREMENTS

The following are the steps involved in the submission of a complete and Eligible application:

- (a) the Participant submits an application through an online Intake Form, providing some basic information;
- (b) Intake Form will be reviewed for eligibility;
- (c) If eligible, a Preliminary Home Assessment (PHA) will be scheduled;
- (d) Further to completion of the PHA, the Participant signs the Participant Agreement to proceed with receiving quotes and implementation of measures;
- (e) Quotations for the measure implementation are received (either directly by the Participant or through the HomeSealSaver team); and
- (f) the Participant has selected the Trade Allies for each measure, except for Aerobarrier.
- (g) The selected Measures are successfully completed.
- (h) The Facility may be selected for a QA/QC inspection.

## **5. PRELIMINARY HOME ASSESSMENT**

The Preliminary Home Assessment, which includes a Site Visit, serves to evaluate the current condition of the attic insulation, air conditioning equipment and building envelope and pinpoint potential energy-saving opportunities that can be integrated into a Project. The assessor will provide a list of the eligible measures to the Participant.

### **(a) Site Visit and Preliminary Assessment:**

The Participant will consent to the site visit and be interviewed by the assessor to provide any relevant information for the Program, such as:

- (i) Information on previous upgrades with regards to HVAC equipment, building envelope upgrades such as window replacements, insulation upgrades, roofing etc.
- (ii) Access to the air conditioning equipment for the purposes of verifying operation, noting nameplate data and taking pictures
- (iii) Access to the attic to inspect and measure existing insulation levels
- (iv) Access to other areas of the house to assess potential air leaks

### **(b) Eligible Measure Recommendations**

- (i) The assessor will furnish a comprehensive list of eligible measures applicable to the property, along with a roster of Program-approved contractors. Participants can engage with these contractors to obtain quotes for the recommended measures.

## **6. INSTALLATION OF MEASURES**

- (i) Upon selection of a Trade Ally for a specific measure, the HomeSealSaver team will issue them a Work Order to commence the installation process. The Participant and Trade Ally will collaboratively agree on a mutually convenient installation date, ensuring it falls within a timeframe of no more than 30 business days from the Work Order.
- (ii) The Trade Allies will invoice the Participant for their services, incorporating the Participant incentives as a discount on the invoice.

## **7. PROGRAM SPECIFIC DEFINITIONS**

**“Eligible Measure”** means any Energy or Peak Demand Savings measure listed in the Eligible Measures List as eligible for installation or implementation under the HomeSealSaver Program.

**“Eligible Measures List”** means the list of measures eligible for installation or implementation (and associated Participant Incentive) under the HomeSealSaver Program, as described in Section 2.

**“Existing Equipment”** means the equipment to be serviced or replaced by the Eligible Measure(s).

**“Facility”** means a residential building structure, such as a single family detached, semi-detached, row house or other single attached dwelling within the Program Zone that meets Facility eligibility criteria and is where the Eligible Measures are installed.

**“Participant”** means an eligible Person who has: (i) satisfied the HomeSealSaver Program eligibility criteria set out in the Program Requirements; (ii) accepted a Participant Agreement with the IESO; and (iii) signed a Work Order.

**“Participant Agreement”** means an agreement or terms and conditions that a prospective participant must agree to and sign in order to participate in the HomeSealSaver Program.

**“Program Requirements”** means the terms and conditions contained herein governing the HomeSealSaver Program.

**“Program Zone”** is defined by the eligible Forward Sortation Areas (FSAs) in Belle River defined by the postal codes listed in Appendix 1.

**“Project”** means one or more Measures that are expected to be undertaken in accordance with the eligibility requirements in Section 3.

**“Program Delivery Agent”** means the party under contract with the IESO that provides program delivery services for the Program.

**“Trade Ally”** means a residential contracting firm that is approved by the Program Delivery Agent and party to a Trade Ally Agreement to assist the Program Delivery Agent with the delivery of the HomeSealSaver Program.

**“Trade Ally Agreement”** means an agreement between the Program Delivery Agent and a Trade Ally setting out the terms and conditions of the Trade Ally’s participation in the HomeSealSaver Program.

**“Work Order”** means the document outlining the tasks to be undertaken by the Trade Ally to ensure proper installation or implementation of the Project and the associated Eligible Measure(s) for Participant at a Facility.





# APPENDIX 1 – Program Zone

## Eligible Postal Codes

<ul style="list-style-type: none"><li>• N0R1A0</li><li>• N0R1A7</li></ul>	<ul style="list-style-type: none"><li>• N0R0A2</li><li>• N0R0A4</li><li>• N0R0A8</li></ul>	<ul style="list-style-type: none"><li>• N0R1N0</li><li>• N0R1S0</li><li>• N0R1C0</li></ul>
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## Program Zone Map

