

# PROJECT INCENTIVE APPLICATION

✓ All documents are available at: [saveonenergy.ca/xlerate](https://saveonenergy.ca/xlerate)

## BEFORE YOU BEGIN: REVIEW ELIGIBILITY

Review the XLerate program **key documents** to ensure that your project is eligible for an incentive.

[Program Guide for Participants \(pdf\)](#)

[Program Requirements \(pdf\)](#)

[Project Terms and Conditions \(pdf\)](#)

An **Incentive Application** must be submitted before entering into any binding purchase commitment (e.g., issuing a purchase order). We recommend waiting for approval of your application before entering into such commitments.

The following documents make up the complete **Project Incentive Application**. Please submit to [xlerate@ieso.ca](mailto:xlerate@ieso.ca).



### STEP 1: SUBMIT PROJECT APPLICATION FORM

Complete [Tab 4: Project Application Form](#)

Ensure it is signed by a binding authority in PDF format

Provide both the PDF version of the form and the Excel workbook in your submission.



### STEP 2: SUBMIT A PROJECT FEASIBILITY STUDY REPORT OR EQUIVALENT

*\* If you do not have a Project Feasibility Study that was funded by the XLerate Program, you'll need to submit a Project Scope Document*

Refer to [Program Requirements \(pdf\) "Exhibit 1 – Project Feasibility Study Minimum Requirements"](#)

Submit a document containing, at minimum, the following items:

Detailed description of existing industrial process

Estimation of baseline electricity consumption

Measure analysis

Project costs

Project schedule



### STEP 3: SUBMIT A MEASUREMENT & VERIFICATION PLAN

*Technical support is available to assist with M&V Plan development. Contact us at [xlerate@ieso.ca](mailto:xlerate@ieso.ca) to discuss your needs.*

Provide an IPMVP compliant M&V Plan (Refer to the [M&V Plan Template](#); use of the template is strongly encouraged.)

Refer to [Program Requirements \(pdf\), "Section 4 Project M&V – Minimum Requirements"](#)